

Jewish Community Services Inc.

Meeting Our Community's Needs



Annual Report 2010 – 2011

Jewish Community Services is a dynamic not-for-profit organisation providing services and programs that meet the changing social, emotional and practical needs of the Jewish community of South Australia.



Board of Jewish Community Services Inc

Annual General Meeting

Sunday 23rd October 2011

Agenda

1. Opening welcome: - Joe Kertesz
2. Apologies
3. Chair's Address: - Joe Kertesz
4. Chief Executive Officer's Report: - Debbie Boock
5. Treasurer's Report: - Janet Henrie
6. Election of office bearers
Conducted by: - Ms Rosa Colanero (Multicultural Aged Care)
7. Other Business
8. Introduction of Guest Speaker: - Joe Kertesz

Guest Speaker

The Hon Mark Butler MP

Federal Member for Pt Adelaide

Minister for Mental Health and Ageing

9. Vote of Thanks: - Rob Nachum

Guests are invited to remain for refreshments at the conclusion of the meeting.



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Chairman's Report

It is my pleasure to present today the Chairperson's report for 2011.

This is my final report as the Chairperson of Jewish Community Services. I will be retiring from this role as of today. I take this opportunity to wish **Rob Nachum** the Deputy Chairperson, who will replace me as the incoming Chairperson. Rob, my best wishes to you, I know that the organisation will in good hands under your guidance.

As you are aware, our organisation was established with the aim of supporting people who require assistance, and who, for a variety of reasons, find themselves in vulnerable or difficult circumstances. Our organisation aims to assist those in need in substantial ways, with both material goods, and in other non-tangible ways, so that Jewish people in need can cope during difficult times. Our organisation aims to further the needs of the elderly, and to ensure that older members of our community are able to live full, active lives. In order to carry out this mission, our organisation engages various activities and events throughout the year to promote social engagement and a sense of community aid.

Our vision for the future is to continue this important work, and to develop the organisation further so that we can provide the necessary support in every area of need amongst the Jewish Community.

2011 has been a busy year for our organisation. **Our Chief Executive Officer Debbie Boock** will further outline some of the initiatives we have undertaken this year. I would like to mention the vast amount of work that has been done by **Debbie** together with **Bob Setton**, our Centre Co-ordinator, and our team of permanent care workers and volunteers. The Jewish Community has become increasingly dependent on a number of services that our organisation provides. If it were not for the diligent work of **Debbie** and her team, it would be impossible to deliver the services that we do. I congratulate Debbie for her work this year and acknowledge her efforts.

The Board has met regularly throughout the year and Members of the Board have given freely of their time. Much effort has been dedicated to ensure the organisation continues to deliver a high standard of service and quality care in our community. We have a number of sub-committees whose work has provided great input and support throughout the year. We continue to assess and monitor our performance from year to year, and to ensure the organisation continually advances.

This year **Maurissa Ailion**, **Janet Henrie**, and **Norman Trubik** joined the Board. Each of them has contributed significantly to the Board, and I was delighted when **Janet Henrie** had agreed to take on the role of Treasurer following the resignation of **Barry Katzenberg**. Janet has been an excellent Treasurer and has ensured that the funds of the organisation are well looked after. **Sylvia Lenthall** has been a Member of the Board for a number of years and I thank her for her contribution to our many successful fundraising activities.

Throughout the year we have been blessed with the assistance of many volunteers. It is not possible to name every person who has given of their time, but I thank all those people who have worked for the benefit of JCS. I should particularly mention **Lynette Ninio**, **Ali Sulan**, and **Viv Bolaffi** who have supported the **Chavarim Group** over many years. **Ilana Culshaw** and **Simone Simmons** have both done an outstanding job in combining their Board responsibilities with hours of volunteer work.

As this is my last meeting as Chairperson, I thank all those Board Members who have worked with me throughout my time on the Board. In particular, **Jill Pesiach** who has worked as Deputy



Chairperson and Secretary to the Board throughout the years I have been involved in JCS. I especially thank her, on behalf of us all, for her tireless efforts over many years.

John Sulan, our immediate past Chairman, was always there when I needed someone to talk about issues, and for his invaluable advice. I thank him for his ongoing support of JCS.

I would also like to mention **Irina Sverdlov** who resigned from JCS in May this year after 14 years of service. During this time Irina provided support in the office with keeping the books, budget and accounts management, and her knowledge of the Russian speaking community has been an invaluable resource in our organisation. I thank her for her efforts over many years and wish her all the best with her future endeavours.

We've continued to have great support from the **South Australian Government**, both to assist us with administration of our grants, and approving our grants. The State Government has always been extremely supportive of our organisation and I thank the Government and I thank those **Officers** who administer the **Home and Community Care Scheme** and other grants for their assistance to us throughout the year.

The **Nat Solomon's Home for the Aged** has provided us with financial assistance, and I thank both David Simmons and Allen Bolaffi for assisting us over the past year.

Appreciation must also go to **The Chai Foundation** in New South Wales for emergency support assistance. **Allen Bolaffi**, our Auditor, and **Kveta Jackson** have helped us throughout the year, and my acknowledgements today would not be complete without mentioning them.

To **Norman Schueler**, Chairman of The Jewish Community Council, we thank you for your continuous support and input.

To **Rabbi Kaminski** and **Rabbi Friedler** who have supported us throughout the year, thank you.

Jewish Community Services rely heavily on the community for financial support, and I thank all of those who have donated in ways big or small, and continue to support us financially. Your support is essential if we are to continue our work in the community.

On a final note, JCS is a significant organisation in South Australia. It is worth working for, and must be preserved for the benefit of our community over the future years. It has been my privilege to be Chairperson of JCS for a number of years, and I look forward to its continuing and developing success in the future. Thank you.

J. Kertesz
Chairperson
Jewish Community Services

CEO's Report

It is with wonder that I look around this room and note that the Jewish Community Services (JCS) AGM will be followed immediately by the AGM for Beit Shalom Synagogue. I don't know of any other community or organisation that would consider this arrangement. This is one of the strengths of the Jewish Community of Adelaide. This strong commitment to community is reflected in the way JCS works and how we support those in time of need and how we bring joy into people's lives. In the words of Margaret Mead (the American Anthropologist) 'Never doubt that a small group of thoughtful citizens can change the world. Indeed, it is the only thing that ever has.' It is people the make JCS the organisation it is and how each and every one change their part of the world in Adelaide.

I would like to start this report by acknowledging the two Rabbis, Rabbi Kaminsky and Rabbi Freidler. These two Rabbis' work tirelessly for the community and I am very grateful for the rapport JCS has with them. From last year's Rosh Hashanah Bagels monthly lunch evaluation, the general comments confirmed this sentiment.

JCS does other small things for and with the community which go unnoticed. Our projector is constantly in use for most community functions. (Maybe I should make the projector an honouree worker for JCS) We also welcome anyone to use the JCS office. The Hebrew language classes conducted by the Zionist Federation were very successful and fun.

This is only a snippet of how we engage with other Jewish Organisations in Adelaide, for most of the time we provide direct support in the community. Though JCS is a small organisation we have a group of dedicated, passionate and professional people. There are many areas where our people make a significant difference. JCS is there when we provide cleaning, transporting to a Dr's appointment, conducting ESL classes, develop CV's, being a Board member or creating a warm atmosphere for our monthly lunch. Our Board members provide the basis for a sustainable and stable organisation. However there are a number who go over and above their duties and provide administrative support and transporting clients to Dr's appointments, film afternoons and even visiting clients in their homes.

Under the chairmanship of Joe Kertesz, JCS has gone from strength to strength. Joe has been there to give advice and been a great support. The financial stability of JCS has increased enabling JCS to look forward to remaining a vibrant part of the Jewish Community of Adelaide and serving those that require our services. Thank you Joe and I am sure we will keep in touch.

To our Community Care Workers (paid and unpaid) I wish to give a special thank you. The transition to becoming employees went smoothly and the impact on clients seems to be minimal. All our CCW's go over and above their job description. One of the highlights for me is the awareness of the importance of Shabbat and helping clients to welcome it. If someone has an urgent appointment, I can count on a CCW to be there, with a smile.

With the Minister for Ageing and Mental Health here, I have pleasure in acknowledging the support through our Home and Community Care programme. HACC is very flexible and we use a number of agencies to provide multiple services. This is a strength of JCS as we inform, maintain and support our clients in a culturally appropriate context.

The average age of our clients is 86 years young. However, our elderly are declining and last year provided more services to slightly fewer people. JCS increases support as we recognise the impact of the loss of a drivers' licence, reduction in dexterity and increased health problems. This means our clients have less energy and motivation and in some cases withdraw from social interaction. We



keep trying different activities and the film afternoons have and continue to be very successful. The most popular themes are the Jewish themed films.

Another area where there is an increase in services is to Holocaust survivors. JCS is fortunate to have access to restitution funds via Jewish Care in Sydney through the German Government. Whilst the services are the same as the HACC services, there are a lot more hours per week. If you know anyone who may be eligible for these services, please contact the office.

Jewish Community Services continues to increase its visibility in the community. Through our new website, we have noticed an increase in contact from potential immigrants. Positive feedback has been received regarding the JCS Journal. The journal is attractive and informative and raised our profile.

In conclusion, I can report a very successful year and look forward to the future. In the words of Anwar Sadat 'There can be hope only for a society which acts as one big family, not as many separate ones.'

Debbie Boock
CEO



Treasurer's Report

The total income for JEWISH COMMUNITY SERVICES in 2010 – 2011 was \$381,075 compared to \$374,280 in 2009 – 2010 representing a 2% increase. Government funding is our main source of income but Jewish Community Services also works hard to increase income through various fundraising activities.

In 2010 -2011 Jewish Community Services' own self generated revenue has been used to subsidise the delivery of the Jewish Community Services program and to support administrative functions. Self generated funds account for 37% of our total income.

Jewish Community Services achieved an operating surplus of \$8,900 which will be used to further support consumer services in 2011/2012.

JEWISH COMMUNITY SERVICES service costs are also subsidised by the work of our wonderful volunteers. We are also very fortunate to receive pro bono support from Allan Bolaffi of UHY Haines Norton for auditing services and further donations from Donor Tech for computer software.

The total expenses for JEWISH COMMUNITY SERVICES in 2010 – 2011 were \$372,180 compared to \$364,760 in 2009-2010 representing a 2% increase. Expenditure continues to increase as costs rise and Jewish Community Services expands its services to meet the needs of the community, and deliver on the organisation's strategic objectives and operational priorities. As a Human Service organisation the main expenses are Wages and related costs and the operational expenses of the Jewish Community Services Program.

I would also like to acknowledge our long time stalwart Irina Sverdlov who is currently following a different career path and Amanda Linton, our experienced contract bookkeeper who has assisted us since the departure of Irina. Both of them have provided support that is invaluable to the continued growth of the organisation and sound financial position.

Janet Henrie
Treasurer



Jewish Community Services Inc

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Jewish Community Services Inc

**STATEMENT BY MEMBERS
OF THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2011**

In opinion of the Committee the financial statements:

1. Present fairly the financial position of Jewish Community Services as at 30 June 2011 and the results and cash flows of the organisation for the year ended on that date in accordance with Australian Accounting Standards and other mandatory professional reporting requirements.
2. At the date of this statement, there are reasonable grounds to believe that Jewish Community Services will be able to pay its debts as when they fall due.

This statement is made in accordance with a resolution of the Committee and it's signed for and on behalf of the Committee by:

President:

Treasurer: *Janet Horne*

Date this ... *20th* ... Day of *August* ... 20 *11*,



Jewish Community Services Inc

Meeting Our Community's Needs

Jewish Community Services Inc

**STATEMENT BY MEMBERS
OF THE MANAGEMENT
COMMITTEE
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

The Committee members submit the financial statement of the Jewish Community Services for the financial year ended 30 June 2011

COMMITTEE MEMBERS

Throughout the year and at the date of this report Committee members are:

President – Joe Kertesz - 95 Ferguson Avenue Myrtle Bank 5054
Vice President – Rob Nachum - 7 Lerwick Ave Hazelwood Park 5066
Treasurer/Trustee – Janet Henrie – 1a Tenth Ave St Peters 5069
Secretary – Jill Peisach - 13 Penong St Hyde Park 5061

PRINCIPAL ACTIVITIES

The principal activities of the association during the financial year were:

- To provide services to the elderly of the Jewish Community of Adelaide.

SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

OPERATING RESULTS

The surplus is cash at bank of \$63,795.79

Signed in accordance with the resolution of the Members of the Committee.

(should sign by all members of committee)

Date this 13th day of October 2011

**JEWISH COMMUNITY SERVICES INC.****Statement of Income & Expenditure**

For the year ended June 2011

	2011			2010		
	Grant	Community	Combined	Grant	Community	Combined
Income	\$	\$	\$	\$	\$	\$
Grants						
Grants SA Recurrent					-	
Grants SA Recurrent - HACC			221,823			231,324
Grants Local Recurrent	221,823	-	15,500	231,324	9,367	9,367
Grants Other	13,625	1,875	1,511	-	1,790	2,290
Donations	1,030	481	21,102	500	12,216	12,346
Fundraising	105	20,998	4,140	130	16,613	16,613
Contributions (Sponsorships)	-	4,140	392	-	-	-
Miscellaneous	-	392	310	-	-	-
	310	-		-	-	
Operating Activities						
Clients' Contributions (HACC & Private)	27,983	85,596	113,580	16,564	84,325	100,890
Insurance Contribution	1,399	1,318	2,717	845	586	1,431
Interest	-	1	1	-	18	18
Total Income	266,274	114,801	381,075	249,364	124,915	374,279
Expenses						
Agency Temp Staff	6,774	428	7,202	-	-	-
Assets Purchased <\$1000	690	-	690	-	54	54
Advertising	-	86	86	-	194	194
Bad Debt Expense	-	1,000	1,000	-	-	-
Bank Charges	-	726	726	-	673	673
Board/Governance Expenses	-	901	901	-	1,087	1,087
Cleaning & Pest Control	887	-	887	929	-	929
Client Support Services						
Direct Staff	90,963	56,285	120,183	144,825	56,366	201,191



Agencies Fees	13,183	19,707	32,890	18,936	23,679	42,614
Volunteer Costs	514	-	514	765	-	765
Client Activities & Events	11,066	1,692	12,758	11,057	2,649	13,706
Food & Delivery meals	1,284	-	1,284	3,038	-	3,038
Carer Travel	1,939	213	2,151	1,327	-	1,327
Entertainment Expenses	1,005	-	1,005	500	-	500
Total Client Support Services			170,786			263,142
Computer Expenses	1,146	1,397	2,542	2,255	1,583	3,838
Depreciation - Plant & Equipment	344	2,854	3,198	-	-	-
Donations Paid	-	-	-	-	653	653
Equipment Hire/Lease	540	-	540	1,396	-	1,396
Fundraising Expenses	-	5,022	5,022	-	4,352	4,352
Insurance - General	6,476	1,089	7,565	5,642	1,547	7,189
Insurance - Professional Indemnity	-	971	971	-	146	146
Meeting Expenses	-	2,500	2,500	-	-	-
Membership Fees Paid	1,505	528	2,033	1,582	477	2,058
Postage, Freight & Courier	1,073	176	1,250	988	653	1,640
Printing & Stationery	2,276	596	2,872	2,071	555	2,626
Rates & Taxes	2,047	326	2,373	1,490	(51)	1,439
Rent	21,119	3,710	24,829	15,643	4,032	19,675
Repairs & Maintenance	531	166	697	103	591	694
Salaries & Wages						
S & W Superannuation	10,289	-	10,289	9,444	-	9,444
S & W WorkCover	4,231	-	4,231	3,718	-	3,718
S & W Salaries & Wages	83,032	-	110,097	29,145	-	29,145
Security Expenses	291	81	373	576	-	576
Staff Amenities	15	691	706	15	1,355	1,370
Sundry Expenses	1,400	(97)	1,303	-	(507)	(507)
Telephone	2,897	476	3,373	2,006	644	2,650
Training & Development (Staff)	413	250	663	2,929	-	2,929
Travel & Accommodation	-	889	889	1,731	-	1,731
Utilities	1,289	294	1,583	1,774	142	1,916
Total Expenses		102,955				



	269,220	372,176	263,885	100,871	364,756
Net Surplus / (Deficit)	(2,947)		(14,521)		
	11,846	8,899		24,044	9,523



JEWISH COMMUNITY SERVICES INC.

Balance Sheet

As at 30 June 2011

	2011			2010		
	Grant	Community	Combined	Grant	Community	Combined
Assets	\$	\$	\$	\$	\$	\$
Current Assets						
Cash at Bank - Restricted	45,845	-	45,845	19,334	-	19,334
Cash at Bank - Unrestricted	-	17,951	17,951	-	30,220	30,220
Petty Cash	281	(200)	81	166	874	1,040
Accounts Receivable	11,241	29,736	40,977	1,263	12,628	13,891
Less: Provision for Doubtful Debts	-	(1,000)	(1,000)	-	-	-
Total Current Assets						
Non-Current Assets						
Plant & Equipment	2,251	7,192	9,442	843	7,192	8,035
Less: Accumulated Depreciation on Plant & Equipment	(344)	(3,450)	(3,794)	-	(596)	(596)
Total Non-Current Assets						
Total Assets	59,273	50,229	109,502	21,606	50,318	71,924
Liabilities						
Current Liabilities						
Accounts Payable	3,383	3,990	7,372	-	-	-
Loans Payable - (JCS No.2 Account)	20,201	(20,201)	0	4,276	(4,276)	-
Payables - Other	212	-	212	212	-	212
Payroll Liabilities	6,995	-	6,995	5,609	-	5,609
Annual Leave Provision	4,783	-	4,783	-	-	-
Grants Received In Advance - HACC	15,138	-	15,138	-	-	-
Total Current Liabilities	50,710	(16,211)	34,499	10,097	(4,276)	5,821
Net Assets	8,563	66,440	75,003	11,510	54,594	66,103
Equity						
Retained Surplus	11,510	54,594	66,103	26,031	30,550	56,581
Current Year Surplus/Deficit	(2,947)	11,846	8,900	(14,521)	24,044	9,523
Total Equity	8,563	66,440	75,003	11,510	54,594	66,103



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF JEWISH COMMUNITY SERVICES INC
FOR THE YEAR ENDED 30 JUNE 2011
ABN 29 044 039 946**

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Jewish Community Services Inc, which comprises a statement of receipts and payments for the year ended 30 June 2011.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the SA Associations Incorporations Act SA 1985 and for such internal control as the committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee financial reporting under the Associations Incorporations Act SA 1985. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

UHY Haines Norton – Adelaide – ABN 29 044 039 946 SA 588 0447 1671

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UHY Haines Norton
Chartered Accountants

Qualification

After carrying out our standard audit procedures, we cannot provide assurance on the cash collection procedures carried out at the facility. Due to a substantial amount of income that is received in cash takings, we are unable to express an opinion on the income stated in the financial report.

Auditor's Opinion

In our opinion, except for the above qualification, the financial report of Jewish Community Services Inc, is in accordance with the Associations Incorporations Act SA 1985, including

- i. giving a true and fair view of the associations statement of receipts and payments for the year ending 30 June 2011, and
- ii. Complying with Australian Accounting Standards.

UHY HAINES NORTON

ALLEN E BOLAFFI

Date: 21/10/11

25 Peel Street
Adelaide

I N T E L L I G E N T C H O I C E • I N T E L L I G E N T S O L U T I O N S